

Job Title	Analyst/Data Support
Office/Location	Brussels, Avenue Louise
Job Description/Principal Remit	<p>The Analyst will be primarily responsible for providing support and assistance to the senior members of the Investment team. The Job will consist in a number of different tasks including database management, research and diverse supporting tasks</p> <p>Key Responsibilities</p> <ul style="list-style-type: none"> • Database Management: Manage and maintain the internal database, drawing trends, statistics, and key facts • Research: responsible for producing quarterly research reports on the Belgian market, on diverse asset class • Capital markets support: Support Capital Market team in drafting of client Pitch and Marketing materials <p><i>In addition to the tasks described above, the job holder may be required to carry out other duties as may reasonably be required from time to time.</i></p>
Candidate Profile	<p>Person specification (including personal characteristics, abilities & special aptitudes, disposition)</p> <ul style="list-style-type: none"> • Strong verbal, analytical and report writing skills • Team Spirit • A team player • Willing to learn • Curious • Honesty, integrity and openness, high ethical standards • Attention to detail and ability to manipulate data with confidence • Priority and time management • Ability to multitask and work accurately and effectively • Excellent communication skills • Strong oral and written command of English, Dutch and French • Resilience • Positive thinker <p>Qualifications & Technical ability</p> <ul style="list-style-type: none"> • Strong understanding of Microsoft Office (Word, PowerPoint and Excel) • Be able to process large workload quickly and accurately
Application Details	Please apply either in writing or via e-mail enclosing a CV and motivation letter to Henry Colle and Michael Levy (Hcolle@savills.be ; Mlevy@savills.be)
What we offer	<ul style="list-style-type: none"> • CDI or Internship depending on Profile • The chance to work in a large international firm • Attractive Salary package. • Salary details available upon application, commensurate with experience and skills.